

Swinderby Handwriting progression map

What are our key drivers for the teaching sequence? - Gross and fine motor skills warm-up - Posture, pencil, paper, pressure (P factors) - Style, shape, space, size, sitting, stringing, slant, speed (S factors)	Letter families and order of teaching Anticlockwise turns- a c d e g o q j s another direction- l i t j u y Down and retrace- m n r b p h k Zig-zag letters- v w x z	Main joins and examples Break letters- g, y, j, x, z, p, b, and q (s in KS1)
How is the development of handwriting aligned with phonics in our setting? EYFS are taught letter formation in the order the phonics sounds are taught using the RWI rhymes.		
What are our expectations for teaching handwriting? - How often- Everyday in English - Best practice in every session- always modelled by the teacher and checked within handwriting time by adults in the room. Adult support on the spot - Equipment expectations – books, pens/ pencils, teacher model on the board or using visualiser		
Focus for our first 20%		
Staff CPD for handwriting – how will we ensure best practice?		
Further help and support: Intervention group with 3x a week		

EYFS

ELG: Fine motor skills

- Hold a pencil effectively in preparation for fluent writing – use the tripod grip in almost all cases

ELG: Writing

- Write recognisable letters, most of which are correctly formed
- Write simple phrases and sentences that can be read by others (these may be dictated)

<u>Autumn 1</u> How to hold a pencil and check pencil grip Letter formation as part of phonics daily using the rhymes: M a s d t I n p g o c k u b f	<u>Spring 1</u> How to hold a pencil and check pencil grip Introduce how to sit correctly Introduce finger spaces Revisit letter formation Anticlockwise turns- a c d e g o q f s	<u>Summer 1</u> How to hold a pencil and check pencil grip How to sit correctly Finger spaces Digits 5-9 Revisit letter formation Down and retrace- m n r b p h k Writing words and phrases
<u>Autumn 2</u> How to hold a pencil and check pencil grip Letter formation as part of phonics daily using the rhymes: e l h r j v y w z q x	<u>Spring 2</u> How to hold a pencil and check pencil grip How to sit correctly Finger spaces Digits 0-4 Revisit letter formation another direction- l i t j u y	<u>Summer 2</u> How to hold a pencil and check pencil grip How to sit correctly Finger spaces Revisit digits 0-9 Revisit letter formation Zig-zag letters- v w x z Writing phrases and sentences

Year 1

- Sit correctly at a table, holding a pencil comfortably and correctly.
- Begin to form lower-case letters in the correct direction, starting and finishing in the right place.
- Form capital letters.
- Form digits 0-9.
- Understand which letters belong to which handwriting 'families' (i.e. letters that are formed in similar ways) and to practise these.

<u>Autumn 1</u> Sitting correctly Holding pencil correctly and book correct direction Anticlockwise turns- a c d e g o q f s another direction- l i t j u y	<u>Spring 1</u> Sitting correctly Holding pencil correctly and book correct direction Capital letters	<u>Summer 1</u> Sitting correctly Holding pencil correctly and book correct direction Size and height – repeat letter families
<u>Autumn 2</u> Sitting correctly Holding pencil correctly and book correct direction Down and retrace- m n r b p h k Zig-zag letters- v w x z	<u>Spring 2</u> Sitting correctly Holding pencil correctly and book correct direction Digits 0-9	<u>Summer 2</u> Sitting correctly Holding pencil correctly and book correct direction Consolidate letter families and digits – focus on those consistently incorrect

Year 2

- Form lower-case letters of the correct size relative to one another.
- Start using some of the diagonal and horizontal strokes needed to join letters and understand which letter, when adjacent to one another, are best left unjoined.
- Write capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters.
- Use spacing between words that reflects the size of letters

Notes and guidance (non-statutory)

Pupils should revise and practise correct letter formation frequently. They should be taught to write with a joined style as soon as they can form letters securely with the correct orientation.

<u>Autumn 1</u> Sitting correctly Holding pencil correctly and book correct direction	<u>Spring 1</u> Sitting correctly Holding pencil correctly and book correct direction Capital letters	<u>Summer 1</u> Sitting correctly Holding pencil correctly and book correct direction
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Focus on size and height: Anticlockwise turns- a c d e g o q j s another direction- l i t j u y	Digits 0-9	Introduce joins and break letters (g, y, j, x, z, p, b, q and s)
<u>Autumn 2</u> Sitting correctly Holding pencil correctly and book correct direction Focus on size and height: Down and retrace- m n r b p h k Zig-zag letters- v w x z	<u>Spring 2</u> Sitting correctly Holding pencil correctly and book correct direction Introduce diagonal and horizontal joins	<u>Summer 2</u> Sitting correctly Holding pencil correctly and book correct direction Focus on joining and break letters

Year 3

- use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left unjoined
- increase the legibility, consistency and quality of their handwriting, [for example, by ensuring that the downstrokes of letters are parallel and equidistant, and that lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch]

Notes and guidance (non-statutory)

Pupils should be using joined handwriting throughout their independent writing. Handwriting should continue to be taught, with the aim of increasing the fluency with which pupils are able to write down what they want to say. This, in turn, will support their composition and spelling

Autumn 1

Sitting correctly

Holding pencil correctly and book correct direction

Focus on size and height:

Anticlockwise turns- a c d e g o q f s

another direction- l i t j u y

Digits 0-9

Spring 1

Sitting correctly

Holding pencil correctly and book correct direction

Introduce/ revisit diagonal and horizontal joins

Summer 1

Sitting correctly

Holding pencil correctly and book correct direction

Joining letters within words, then building up to sentences focusing on legibility and quality.

Handwriting starting to be more consistent within their independent writing.

Autumn 2

Sitting correctly

Holding pencil correctly and book correct direction

Focus on size and height:

Down and retrace- m n r b p h k

Zig-zag letters- v w x z

Capital letters

Spring 2

Sitting correctly

Holding pencil correctly and book correct direction

Focus on letter joins and break letters (g, y, j, x, z, p, b, q and s)

Summer 2

Sitting correctly

Holding pencil correctly and book correct direction

Focus on joining writing to increase legibility, consistency and quality building from words to sentences within handwriting sessions and this being mirrored in independent writing.

Year 4

- use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left unjoined
- increase the legibility, consistency and quality of their handwriting, [for example, by ensuring that the downstrokes of letters are parallel and equidistant, and that lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch]

Notes and guidance (non-statutory)

Pupils should be using joined handwriting throughout their independent writing. Handwriting should continue to be taught, with the aim of increasing the fluency with which pupils are able to

Autumn 1

Sitting correctly

Holding pencil correctly and book correct direction

Focus on size and height:

Anticlockwise turns- a c d e g o q j s

another direction- l i t j u y

Digits 0-9

Spring 1

Sitting correctly

Holding pencil correctly and book correct direction

Introduce/ revisit diagonal and horizontal joins

Summer 1

Sitting correctly

Holding pencil correctly and book correct direction

Joining letters within words, then building up to sentences focusing on legibility and quality.

Handwriting starting to be more consistent within their independent writing.

Autumn 2

Sitting correctly

Holding pencil correctly and book correct direction

Focus on size and height:

Down and retrace- m n r b p h k

Zig-zag letters- v w x z

Capital letters

Spring 2

Sitting correctly

Holding pencil correctly and book correct direction

Focus on letter joins and break letters (g, y, j, x, z, p, b, q and s)

Summer 2

Sitting correctly

Holding pencil correctly and book correct direction

Focus on joining writing to increase legibility, consistency and quality building from words to sentences within handwriting sessions and this being mirrored in independent writing.

Year 5

- write legibly, fluently and with increasing speed by:
 - choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters
 - choosing the writing implement that is best suited for a task

Notes and guidance (non-statutory)

Pupils should continue to practise handwriting and be encouraged to increase the speed of it, so that problems with forming letters do not get in the way of their writing down what they want to say. They should be clear about what standard of handwriting is appropriate for a particular task, for example, quick notes or a final handwritten version. They should also be taught to use an unjoined style, for example, for labelling a diagram or data, writing an email address, or for algebra, and capital letters, for example, for filling in a form.

Autumn 1

Sitting correctly

Holding pencil correctly and book correct direction

Focus on size and height:

Anticlockwise turns- a c d e g o q j s

another direction- l i t j u y

digits 0-9

Spring 1

Sitting correctly

Holding pencil correctly and book correct direction

Selecting writing implement best suited for a task.

Focus on choosing whether to join or not specific letters

Summer 1

Sitting correctly

Holding pencil correctly and book correct direction

Speed and legibility for extended writing

Autumn 2

Sitting correctly

Holding pencil correctly and book correct direction

Focus on size and height:

Down and retrace- m n r b p h k

Zig-zag letters- v w x z

Capital letters

Spring 2

Sitting correctly

Holding pencil correctly and book correct direction

Exploring when to join and when not to due to the task

Speed and legibility

Summer 2

Sitting correctly

Holding pencil correctly and book correct direction

Speed and legibility for extended writing

Year 6

- write legibly, fluently and with increasing speed by:
 - choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters
 - choosing the writing implement that is best suited for a task

Notes and guidance (non-statutory)

Pupils should continue to practise handwriting and be encouraged to increase the speed of it, so that problems with forming letters do not get in the way of their writing down what they want to say. They should be clear about what standard of handwriting is appropriate for a particular task, for example,

quick notes or a final handwritten version. They should also be taught to use an unjoined style, for example, for labelling a diagram or data, writing an email address, or for algebra, and capital letters, for example, for filling in a form.		
<u>Autumn 1</u> Sitting correctly Holding pencil correctly and book correct direction Focus on size and height: Anticlockwise turns- a c d e g o q j s another direction- l i t j u y digits 0-9	<u>Spring 1</u> Sitting correctly Holding pencil correctly and book correct direction Selecting writing implement best suited for a task. Focus on choosing whether to join or not specific letters	<u>Summer 1</u> Sitting correctly Holding pencil correctly and book correct direction Speed and legibility for extended writing
<u>Autumn 2</u> Sitting correctly Holding pencil correctly and book correct direction Focus on size and height: Down and retrace- m n r b p h k Zig-zag letters- v w x z Capital letters	<u>Spring 2</u> Sitting correctly Holding pencil correctly and book correct direction Exploring when to join and when not to due to the task Speed and legibility	<u>Summer 2</u> Sitting correctly Holding pencil correctly and book correct direction Speed and legibility for extended writing